



"Dance is the language of the soul"

STUDENT CONTRACT

Full Name _____ Email address _____

Male/Female _____ Phone _____

Birth date _____ Address _____

Course Registration:

1. Course registered : _____

2. Monthly Payment : _____

ENROLLMENT AND TUITION PAYMENT POLICIES

The Student contract is an agreement between STEPS Dance School, later referred as STEPS, and the student named on this contract for dance classes. Students are enrolled for the length of a semester. Holidays are clearly stated in the monthly newsletter.

Registration

All students must register before taking classes by phone or by e-mail.

Students are enrolled in a group based on their level which is determined solely by the teachers.

Classes lacking a minimum number of 5 students can be cancelled.

Fees

Fees are to be paid per semester, in advance. Monthly payment are possible but are subjected to an additionnal 10% fee for administrative costs.

The first lesson attended is considered a trial and is thus free. After the trial, formal registration and payment are required to attend to a group class.

For registrations made after mid of the semester, the fee amount will be adapted pro rata temporis.

Private lessons paid per time must be paid before or straight after the lesson and should be paid cash.

Group Lessons

The lessons begin at the precise time indicated on the program. It is not possible to extend a lesson unless the teacher decides so. Students are advised to arrive at least 10 minutes before the start of the class to get ready.

It is forbidden to bring friends or family members without prior authorization from the teachers.

Private Lessons

The schedule and duration of private lessons are set directly with the teachers.

Teacher has the right to accept or decline video capture during the course.

Students are free to stay in the room to practice as long as there are no workshops or more than two private lessons in one room. It is forbidden to stay in the room watching other students' lessons. All competitors should have at least one fixed private lesson per week. In case of late arrival for a private lesson, the teacher has the right not to extend the lesson but full payment should be made.

Dress code

Wet or dirty shoes are strictly prohibited in the studio. Students are required to change outside shoes to dancing shoes or baskets. Hair must be pulled away from the face into a ponytail or bun unless otherwise noted.

Attendance and schedule

In case of a private lesson cancellation, students should notify teachers at least 24 hours in advance or the course will be billed. Exceptions can be allowed if a replace time can be found within the same week, or if a replacement can be found. In the event of an official shut down from the authorities, classes could be converted to virtual lessons. The membership contract allows students to use the room for practice for free, provided it doesn't interfere with other STEPS activities. The keys are available to all students who have paid a membership fee. Students should leave the place in the same state as it was and always keep the teachers informed.

Intellectual property

All group choreographies / routines that the student learns at the studio are the sole property of STEPS. Teaching the same choreographies / routines to dancers not members of STEPS is strictly forbidden. Performing those choreographies in public shows without prior consent of STEPS is strictly forbidden.

Resignation

Resignation must be sent by e-mail at least 10 days before the end of a semester. In the case of monthly payment, contributions are due until the end of semester regardless of the resignation date.

Insurance

STEPS Dance School declines all responsibility in the event of an accident. All participants are required to be insured accordingly.

Others

A positive and respectful attitude is the root of Steps in all studio classes, workshops, competitions and outside the STEPS Dance School. Students accept that they can appear in promotional material published in various media, including social networks. All the installations and equipment should be used with appropriate care. Food is not allowed in the room. STEPS is not responsible in the event of loss or theft of personal belongings. Students who do not respect these regulations may be excluded for an indefinite period.

I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND THE POLICIES OF STEPS DANCE SCHOOL AS STATED, AND I AGREE TO THEIR TERMS.

Signature: _____

Date _____